



Privacy Statement

White Rhino Property Pty Ltd (ABN 65 161 920 672) trading as White Rhino Property is committed to protecting your privacy in compliance with the Privacy Act 1988 and the Australian Privacy Principles (APPs). This document sets out White Rhino Property's condensed Privacy Policy.

This Privacy Policy outlines:

- The scope of our Privacy Policy
- The reasons we collect personal information
- The types of personal information we collect
- How we collect and use your personal information
- How we disclose your personal information
- Your rights to access your personal information
- Your rights to correct your personal information
- How we ensure the integrity of your personal information
- Your rights to file a privacy complaint
- How to contact us regarding privacy concerns

We may review and amend this Privacy Policy as needed. Any changes will be posted on our website, where this Privacy Policy is also available.

SCOPE

This Privacy Policy governs all personal information collected by and provided to us. It must be adhered to by anyone who accesses, uses, processes, controls, or otherwise handles personal information on our behalf. This includes independent contractors, job applicants, and individuals who provide us with personal information.

INTERPRETATION

Personal pronouns: except where the context otherwise provides or requires:

- The terms We, Us or Our refers to White Rhino Property; and
- The terms You or Your refers to any person who provides us with personal information in any form or by any means.

WHAT IS PERSONAL INFORMATION?

Personal information is any information that can be used to identify you. This includes any information or an opinion about you (including information or an opinion forming part of a database), whether true or not, and no matter how the information or opinions are recorded. The information may be collected from you directly or provided to us by another party.



WHY DO WE COLLECT PERSONAL INFORMATION?

We collect personal information from you for the following purposes:

- To lawfully carry out our real estate functions and activities
- To deliver the products and services you requested
- To provide you with additional information about the requested products and services
- To personalize and customize your experiences with us
- To review, manage, and enhance our services
- To communicate more effectively with you
- For administrative purposes, including charging, billing, and debt collection
- To promote and market products and services that may interest you
- When considering job applicants and prospective employees, or for employment purposes
- To receive services from you or the organization that employs you

We may also collect, hold, use, and/or disclose personal information with your consent or if required or authorized by law.

WHAT PERSONAL INFORMATION DO WE COLLECT?

We collect personal information necessary for our functions or activities. The type of information we collect and hold depends on your relationship with us:

Candidate: If you are seeking employment with us, we may collect your name, address, email, phone number, gender, age, employment history, references, resume, medical history, emergency contact, taxation details, qualifications, and payment details.

Customer: If you are a customer, we may collect your name, address, email, phone number, gender, age, and bank account details.

Supplier: If you are a supplier, we may collect your name, address, email, phone number, business records, billing information, and details about the goods and services you supply.

Sensitive Information: We will only collect sensitive information with your consent and if it is necessary for our functions or activities. Sensitive information includes racial or ethnic origin, political opinions, religious beliefs, membership of a trade union, sexual preferences, criminal record, health information, or genetic information.

If you feel that the personal information we request is not something you wish to provide, please let us know.

EMPLOYEE RECORDS

This policy does not cover personal information in employee records, which relates to employment, such as health information, engagement, training, disciplining, resignation, termination, and terms of employment.



HOW DO WE COLLECT AND HOLD PERSONAL INFORMATION?

We collect personal information by lawful and fair means, directly from you when practicable. Methods include:

- Application forms
- Email or written communications
- Telephone calls
- In-person interactions
- Transactions
- Business cards
- Contracts
- Our website
- Surveillance cameras
- Technology supporting communication
- Third parties, including publicly available sources

When we collect personal information from publicly available sources, it is managed in accordance with the APPs. Unsolicited personal information will be destroyed or de-identified unless it aligns with the APPs or is a Commonwealth record.

HOW DO WE USE YOUR PERSONAL INFORMATION?

We use and disclose your personal information for purposes related to those listed in paragraph 4 of this policy or with your consent, in accordance with this Privacy Policy and the Privacy Act. We will not use your personal information for unexpected purposes or disclose sensitive information without your consent, unless required by law.

IS PERSONAL INFORMATION USED FOR DIRECT MARKETING?

We may use or disclose personal information (excluding sensitive information) for direct marketing. We will only use or disclose sensitive information for direct marketing with your consent. You can opt out of direct marketing by contacting us at hello@whiterhinoproperty.com.au or unsubscribing via our website.

WHAT HAPPENS IF YOU DO NOT PROVIDE YOUR PERSONAL INFORMATION?

You are not obliged to provide personal information. We will try to accommodate requests to remain anonymous or use a pseudonym unless:

- We are legally required to deal with identified individuals
- It is impractical to deal with you anonymously or using a pseudonym, such as ensuring others' safety

Note that anonymity may affect our ability to provide requested services, such as bidding at an auction.



WHEN DO WE DISCLOSE YOUR PERSONAL INFORMATION?

We may disclose your personal information for purposes for which it was collected or as required by law. Disclosure is typically internal or to related entities or third parties, such as service providers. Before disclosing information to third parties, we will ensure they comply with the APPs.

DO WE SEND INFORMATION OVERSEAS?

We may disclose personal information to overseas recipients, ensuring they comply with the APPs. Likely overseas locations include the Philippines.

ACCESS TO YOUR PERSONAL INFORMATION

You may request access to your personal information by writing to the Privacy Officer. We will respond within a reasonable period and may charge for access. If we refuse access, we will provide written reasons and available complaint mechanisms.

CORRECTION OF YOUR PERSONAL INFORMATION

If your personal information is inaccurate, out-of-date, incomplete, irrelevant, or misleading, we will take reasonable steps to correct it. You can request corrections in writing to the Privacy Officer. We will respond within a reasonable period and may refuse correction in certain circumstances, providing written reasons and complaint mechanisms.

If we correct information previously supplied to a third party, we will notify them if requested, unless impracticable or unlawful.

INTEGRITY AND SECURITY OF YOUR PERSONAL INFORMATION

We take reasonable steps to ensure personal information we collect is accurate, up-to-date, complete, and protected from misuse, interference, loss, unauthorized access, modification, or disclosure. If we no longer need the information and it is not required by law, we will destroy or de-identify it.

COMPLAINTS

If you believe we have breached the APPs, you have the right to complain. Contact the Privacy Officer in writing, and we will handle your complaint in accordance with our procedure, responding within a reasonable period. If you are dissatisfied with our response, you may refer your complaint to the Office of the Australian Information Commissioner.

CONTACT DETAILS:

Phone: (02) 6297 1744
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Postal address: 5/189 Gorman Drive, Googong NSW 2620
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